



\$75

PERMIT FOR DRIVEWAY ACCESS TO TOWN ROAD

Check or Cash Only

Property Owner/Applicant

Builder/Contractor

Name _____

Company Name _____

Address _____

Contact Person _____

City _____ State _____

Phone _____

Zip _____ Phone _____

Location of Driveway

New Driveway

Modification to Existing Driveway

Road Name _____ Subdivision Name _____ Lot # _____

_____ Side of the road _____ miles/feet _____ of _____
(N,S,E,W) (N,S,E,W) (reference point, i.e. intersection, etc.)

Mandatory Conditions

- The driveway, including the culvert is to be installed after approval from the Town. No vehicles may access the lot prior to the approved driveway being installed.
- The driveway shall have a minimum of 6" of base course with a non-tracking surface of aggregate, to prevent tracking onto the Town road.
- The driveway shall be perpendicular to the roadway and conform to slope design pictured on page 2.
- Apply erosion mat, seed and mulch to stabilize land disturbance and restore vegetation.
- Cement trucks and building and landscaping vehicles shall use **ONLY** the driveway to enter/exit the property.
- All washing of trucks and deposition of excess concrete will be done on the property, **NOT** on the road right-of-way..
- Damage to the Town road or failure to comply will be the responsibility of the applicant for this permit.
- Attach site plan to application showing parcel size and proposed driveway with cross section of road and driveway.

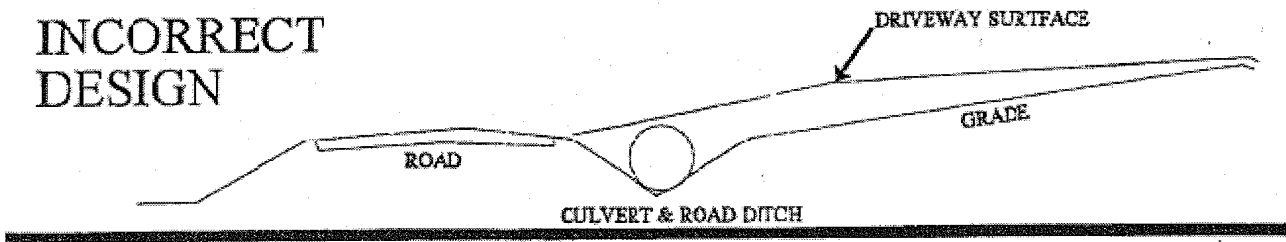
Design Recommendations

- Minimum driveway open space width of 24 feet.
- Minimum driveway surface width of 12 feet.
- Minimum height clearance of 18 feet. This includes trees, wires, and other obstructions.
- Maximum grade of 10%.
- Side slopes on the driveway should not exceed a 3:1 slope.
- Minimum radius on curves should be 50 feet.
- Long driveways should have at least one section of the driveway that is 25 ft. in length and 18 ft. in width for each 300 ft. of length to provide for a second lane for vehicle passage and/or should terminate with a turnaround or a cul-de-sac 50 ft. in radius adequate to support a fire truck in all seasons.

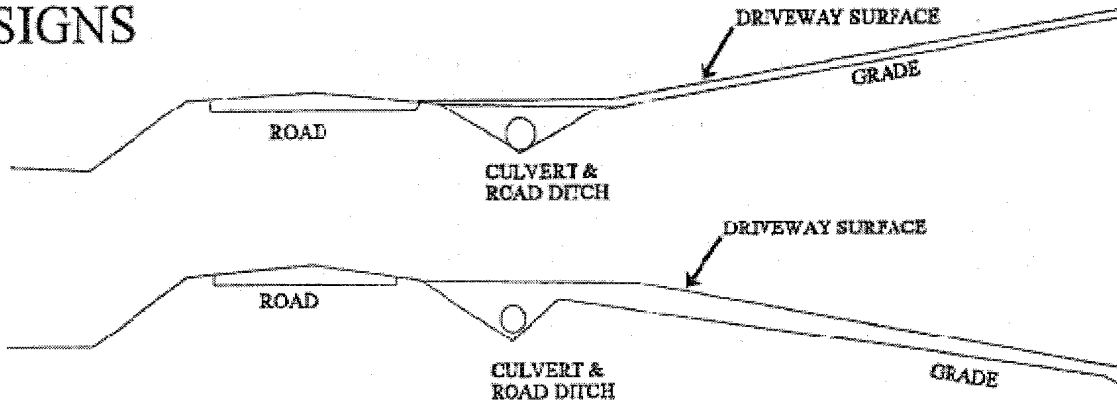
Road Right-of-Way (typically 33 feet from the center of the road)

The only permissible item to be constructed in the road right-of-way is the driveway and a mailbox with break-away post construction or a maximum of a 4 x 4 wooden post.

INCORRECT DESIGN



CORRECT DESIGNS



I have read and agree to abide by the conditions of the permit. I further understand the construction of a driveway without a permit, or construction of a driveway in any manner which does not comply with the permit issued shall result in a \$150.00 fine and/or removal of driveway. Damage to the roadway or traveling through or depositing material in ditch (road right-of-way) shall result in a \$200 fine plus the cost of repairs.

Signature of Applicant

Date

To Be Completed by Town

Any restrictions to access? Yes _____ No _____

Drainage Structure Required Yes _____ No _____

If yes Diameter _____ Length _____ Material _____ Other _____

Comments

APPROVED BY:

Town Chairman / Administrator

Date

Approval Expires _____