

INSTRUCTIONS FOR DRIVEWAY ACCESS PERMITS
Steps need to be followed in the order they are numbered

1. Fill out form completely, including telephone number where applicant can be reached.
2. Pay \$75.00.
3. Have proposed driveway marked on site.
4. Town of Washington will review application, inspect location of proposed driveway, and will determine culvert sizing, if needed to approve/deny driveway access permit.
5. Driveway will be established and culvert(s) installed. Base course tracking pad should extend approximately 75' into the property.
6. Upon completion of step 5, contact the Town of Washington at 715-834-3257 for an inspection of the driveway/culvert installation.

If the driveway is not compliant with conditions of permit, fines may be issued or driveway removal or adjustment may be ordered at the expense of the applicant/land owner.

The dumping of concrete in ditches and/or right-of-way is prohibited and upon inspection any detected concrete debris will subject the violator to a \$200 fine.

*(Initial here)*_____

All trucks hauling fill, topsoil, or landscape materials will use driveway, not ditches, to deposit materials. Violators are subject to \$200 fine plus the cost of repairs. *(Initial here)*_____

I have read Eau Claire County's Driveway Notice. *(Initial here)*_____

**BUILDING PERMITS FROM EAU CLAIRE COUNTY WILL NOT BE
ISSUED WITHOUT A COPY OF YOUR DRIVEWAY ACCESS PERMIT**

Signature of Applicant

Date